

Teacher Education Council
Meeting Minutes
October 11, 2019

In Attendance:

Representatives: Terri Cinotti, Judy Davis, Gliset Colon, Kathy Doody, Christine Garas, Peter Loeher, Dan Maclsaac, Astrid Martinez, Candace Masters, Dave Wilson, Mary Wolf, Joe Zawicki, Jim Cercone

Ex Officio Members: Shannon Budin, Wynnie Fisher, Tiffany Fuzak, Pixita del Prado-Hill, Wendy Paterson, Rosemary Arioli

Others in Attendance: Dana Serure, Laura Klenk, Julie Henry

Not in Attendance: Steve Macho, Reva Fish, James Maloney, Patricia Recchio, Kerry Renzoni, Kathy Wood

- I Call to order
- II Approval of previous minutes (September 13, 2019); Judy motioned, seconded, approved
- III TEC Committee Reports
 - A Lightning Round: SoE/P – Master Educator Program (Larry Maheady – 10 minutes)
 - 1) MEP in 2nd year
 - 2) Collaboration between SoE and SoP
 - 3) Goals
 - (a) Co-develop a faculty partnership
 - (b) Find a common language
 - (c) Learn from one another
 - (d) Find innovative ways to support what we are doing
 - 4) Organizing past and looking toward the future (shared PowerPoint completed by Larry Maheady and Lisa Rafferty)
 - 5) All modules have been shared between SoE and SoP groups; probably could be shared with others upon request
 - 6) Shared instructional strategies
 - 7) Identified teaching challenges / strategy categories
 - (a) Engagement strategies
 - (b) Formative assessment strategies
 - (c) Organization, management, and motivation strategies
 - (d) Other strategies
 - 8) Lisa developing a repository of strategies
 - 9) Working with SoP faculty who will be working with mentees; developing goals, monitoring goals, strategies, and deadlines
 - B Assessment/Accreditation (Julie Henry)
 - 1) BSEAS reminder
 - 2) edTPA Spotlight (Tiffany Fuzak)
 - (a) Reminder of DIFF (Data Interpretation Feedback Form); Tiffany emailed out; request to complete
 - (b) Pass rate shared; reported by “Completer Cohort”
 - (c) New cut scores utilized
 - (d) 96% pass rates; higher than NYS average
 - (e) Mean total scores by cohort
 - (f) See PowerPoint that was emailed (edTPA Data Share October 2019) for graphs of data per assessment area (Task 1, Task 2, and Task 3)
 - (g) Submission rate by cohort was also shared; 43% of candidates (completers) have not yet submitted; Shannon reported that this is a typical percentage and that more will submit
 - (h) Accolades for Tiffany for data collection in this area as she must look up each and every student individually to determine if they have submitted
 - (i) Discussion ensued about how to increase submission rate
 - (i) The school of Ed. pays for vouchers
 - (ii) Students are not utilizing all vouchers

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- (iii) Wendy reminded committee that tests used to be spaced out with a timeline; that is not being done anymore and might impact their test taking and submission
 - (iv) Shannon gave examples of efforts made by programs to suggest dates for exam completion and submission of edTPA
 - (v) An action step that Shannon described was to look at lists of students in each program and reach out to students to prompt them to take tests or survey them as to why they are not submitting edTPA
 - (vi) Shannon mentioned to submit suggestions for the edTPA submission on DIFF forms using the link that Tiffany sent:
https://w.taskstream.com/Survey/SurveyComplete/StartSurvey?e_surveyId=f0ctcyctc1cqcn&anonKey=daa743de
 - (vii) Pixita mentioned peer mentoring to promote submission of testing
 - (j) Students who submitted edTPA sooner had greater pass rates
 - (k) Wendy cautioned programs against admitting students into their graduate programs who do not have their initial certification
 - (l) Wendy also encouraged that faculty reach out and keep in touch with their students to communicate about and prompt for submission of edTPA
 - (m) Currently, grade is withheld until they submit edTPA to TaskStream; can't require them to submit to Pearson because of the \$300 fee
 - (n) Created top 5 reasons to submit edTPA
 - (o) Tiffany added statement on TaskStream about edTPA submission along with links
 - (p) Judy discussed how her program (CTE) problem solved student performance
 - (i) Judy has worked as a scorer for edTPA; therefore, knows much about what is necessary to be successful
 - (ii) In review of her program, the faculty reviewed the few areas in which their students struggled
 - (iii) Judy shared scoring rubrics with her faculty so they would be aware of what would be required of students to be successful; these were compared with course content and adjustments were made
 - (q) In conclusion, a slide was shared of strengths and relative areas of need (see PowerPoint)
- C Faculty Development (Laura Klenk)
- 1) Question about need for the committee was discussed and desire for events
- D Field/Clinical Experiences (Rosemary Arioli)
- 1) Version 2 of the Student Teaching Manual will be sent out with newest revisions
 - 2) Statement about felony convictions was sent by Patty Recchio (see handout); there is a statement that needs to be inserted in program handbooks, student teaching applications, and on department websites
 - 3) Student teaching opportunities in Houston; contact Rosemary if you have students who might be interested in that area
 - 4) SUTEC continues to encourage students to return to NYC; contact Rosemary if you have interested students
- E Recruitment (Kathy Wood); reported Kathy Doody
- 1) March 20, 2019, typically superintendents day; proposing an open house for Teacher Ed. programs inviting schools
- IV Unit Head Report (15 minutes 1:55-2:10)
- A Campus has a policy for identifying students who have had a previous felony conviction
- 1) School of Ed. must know if convictions have occurred because not able to place students into schools with a conviction
 - 2) Per daily: *However, admitted students who are seeking campus housing, clinical field experiences, or internships; and study abroad programs will be asked if they have been convicted of a felony as part of the application process for those programs*
 - 3) **Statement:** *All teacher education programs include a clinical/field component. If you have been convicted of a felony, your criminal history record may impede your ability to complete this program and/or become a NYS certified teacher. Please review the*

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policy: <https://deanofstudents.buffalostate.edu/admission-persons-prior-felony-convictions>

- 4) This statement is to be included on department websites, in handbooks, and on the student teaching application
 - 5) Suggestion from Wendy is to have reporting done similar to those students with disabilities
 - 6) Suggested plan, student is seen before a board (not their instructors) so that instructors will not be biased and that a decision can be made as to whether the student can continue; possibly student reporting to the dean of students who will form the board
 - 7) Need to inform students of this policy in their first class so they are aware of the potential of not being employable or not being able to complete a placement
 - 8) Make sure to put policy on conviction disclosure on each program website (handbooks and student teaching applications); policy was handed out**
- B Micro credentialing policy will be completed and will be shared ASAP; before the end of the year
- C Save the date: January 13th, working with Erie County, Reimaging Civics Education for the 21st Century (woman's suffrage, 1st amendment); all welcome to submit and welcome to come
- V Certification Office Update: N/A – see above
- VI Educational Pipeline Initiatives Update (Diantha Watts)
- A Meeting November 1st Cullen Foundation, Corey Bauer
- VII TEUPAC Update (Pixita del Prado Hill/Keli Garas-York)
- A PDS Orientations
- 1) Thursday October 17 from 12:15-1:30 (Bacon 117)
 - 2) Wednesday November 13 from 3:00-4:15 (Bacon 204)
 - 3) Tuesday December 3 from 12:15-1:30 (Bacon 115)
- B Upcoming Programs
- 1) January 2020, Italy
 - 2) February 2020, Colombia
 - 3) May/June 2020, Zambia
- C Let PDS know if you need posters for alumni at your PDS site or for students in your graduate classes
- D PDS will be reaching out to PDS faculty in November to finalize spring 2020 placements for stipend paperwork
- E PDS Sponsored Events (tentative)
- 1) October 11, NAPDS Proposal Submission Deadline
 - 2) November 15, 7:45-10:00, Tapestry Charter School
 - 3) February 13-15, NAPDS in Atlantic City
 - 4) March 3, (2 events), Wendy Turner – Resilience Speaker
 - 5) March 18, 4:30-6:30, Interview for Success
 - 6) April, Beyond and Back IPDS event
 - 7) TBA, Suit Up
- VIII Old Business - none
- IX New Business - none
- X Announcements
- A Take a flyer for the upcoming program improvement retreat
- B Disposition posters available; please display
- XI Adjournment (2:25 PM)

Respectfully submitted,

Theresa M. Cinotti, M.A., CCC-SLP

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2019-2020 TEC Meeting Dates
1:00-2:30 PM, Grover Cleveland 418

Fall 2019

September 13
October 11
November 8
December 13 (*12:00-1:30 PM*)

Spring 2020

February 14
March 13
April 10
May 8 (*12:00-1:30 PM*)
